

# West Berkshire Council Forward Plan

## 12 November 2019 to 29 February 2020

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3589	1A Bath Road asset proposal <i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i>	To seek approval to the disposal of the freehold of 1A Bath Road, Calcot	EX	01 November 2019	21/11/19 EX							Richard Turner	People	Finance		Yes	
EX3791	Consent for Transport for the South East becoming a Sub-national Transport Body	Transport for the South East (TfSE) is planning to put a proposal forward to Government seeking statutory status. If successful, TfSE will then become a Sub-national Transport Body (STB). One of the steps towards this happening is for each constituent authority to give its formal consent. This item will seek the consent of West Berkshire Council to TfSE's proposals. The twin purposes of creating sub-national transport bodies are to facilitate the development of a transport strategy and so promote economic growth for the area.	EX	01 November 2019	21/11/19 EX		13/11/2019					Jenny Graham	Place	Transport and Countryside		No	No
EX3741	Proposed Property Investment <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 November 2019	21/11/19 EX		13/11/2019					Richard Turner	People	Finance		Yes	No
EX3796	Revenue Financial Performance Report - Q2 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 November 2019	21/11/19 EX		13/11/2019					Melanie Ellis	Resources	Finance		No	Yes
EX3800	Capital Financial Performance Report - Q2 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 November 2019	21/11/19 EX		13/11/2019					Shannon Coleman-Slaughter	Resources	Finance		No	Yes
EX3816	0-19 Health Visiting and School Nursing – Contract Award	To agree the award of the contract.	EX	01 November 2019	21/11/19 EX		13/11/2019					Zoe Campbell	Resources	Public Health and Community Wellbeing		No	Yes
EX3817	Sexual and Reproductive Health – Contract Award	To agree the award of the contract.	EX	01 November 2019	21/11/19 EX		13/11/2019					Zoe Campbell	Resources	Public Health and Community Wellbeing		No	Yes
EX3825	Establishment of Senior Management Posts of Service	This report proposes the establishment of two levels of senior management posts	EX	01 November 2019	21/11/19 EX		13/11/2019					Robert O'Reilly	Resources	Internal Governance		No	yes
EX3844	Response to a Motion on Re-Opening Faraday Road Football Club Ground.	To consider a response to a Motion brought to the 12 September 2019 Council meeting.	EX	01 November 2019	21/11/19 EX		13/11/2019					Bill Bagnell	Resources	Public Health and Community Wellbeing			No
GE3638	Internal Audit – Interim Report 2018/19	To present the Internal Audit - Interim Report 2018-19.	GE	01 November 2019			15/11/2019		25/11/19 GE			Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3828	Grant Thornton – Audit Opinion on 2018/19 Financial Statements - ISA260		GE	01 November 2019					25/11/19 GE			Andy Walker	Resources	Finance			
GE3829	Review of functions of the Governance and Audit Committee		GE	01 November 2019					25/11/19 GE			Andy Walker	Resources	Finance			
ID3805	Response to a Motion relating to Road and Pedestrian Safety	To respond to a Motion presented to Council.	ID	01 November 2019		01/11/2019	tbc					Jon Winstanley	Place	Transport and Countryside		No	Yes
ID3697	West Berkshire Council Forward Plan – 10 December 2019 to 31 March 2020	To agree the Forward Plan for the next four months.	ID	01 November 2019		07/11/2019	30/10/2019					Maira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No

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ID3698	West Berkshire Council Forward Plan – 3 January 2020 to 30 April 2020	To agree the Forward Plan for the next four months.	ID	01 November 2019		28/11/2019	20/11/2019					Moira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
ID3853	Car Parking at Kennet Leisure Centre	To agree the implementation of the car park management plan which includes the introduction of enforcement action.	ID	01 November 2019		14/11/2019	06/11/2019					Jim Sweeting	Place	Public Health and Community Wellbeing			
LIC3789	Licensing Fees and Charges	To consider a range of fees and charges.	LIC	01 November 2019			08/11/2019				18/11/19 LIC	Suzanne McLaughlin	Place	Economic Development and Planning		No	Yes
LIC3790	Reducing Environmental Impact of Licensable Activities	To discuss ways in which licensable activities could potentially be encouraged to reduce	LIC	01 November 2019			08/11/2019				18/11/19 LIC	Suzanne McLaughlin	Place	Environment		No	Yes
PC3841	Parental Leave Policy for Councillors	To adopt a parental leave policy for Councillors in accordance with the motion that was approved at the 12 September 2019 Council meeting.	PC	01 November 2019							Nov 2019 PC	Olivia Lewis	Resources	Leader, Strategy and Communications			
GE3854	Revisions to Audit Policies	To consider amendments to the Anti-Fraud and Corruption, Money Laundering and	GE	25 November 2019			15/11/2019		25/11/19 GE			Julie Gilhespy	Resources	Internal Governance			
C3720	Minerals and Waste Local Plan – Proposed Submission Version for consultation and associated evidence base documents.	To seek authorisation to consult on the proposed submission version of the Minerals and Waste Local Plan and associated evidence base documents, and submit to the	C	01 December 2019			27/11/2019	05/12/19 C				Elise Kinderman	Place	Economic Development and Planning	Individuals and groups on the Planning Policy consultation	No	No
C3832	Preventing Homelessness and Rough Sleeping Strategy	To adopt a new Homelessness and Rough Sleeping Strategy	C	01 December 2019	19/12/19 EX		11/12/2020	05/12/19 C				Neil Coles	Place	Transport and Countryside		No	No
C3751	Statement of Community Involvement for the Local Plan	To approve the West Berkshire Council Statement of Community Involvement for the	C	01 December 2019			27/11/2019	05/12/19 C				Rachael Lancaster	Place	Economic Development and Planning		No	No
C3836	Amendments to the Constitution	To consider amendments arising out of the Constitution Review Task Group.	C	01 December 2019			27/11/2019	05/12/19 C	25/11/19 GE			Moira Fraser	Resources	Internal Governance			
C3845	2020/21 West Berkshire Council Timetable of Public Meetings	To recommend a timetable of meetings for the 2020/21 Municipal Year.	C	01 December 2019			27/11/2019	05/12/19 C				Moira Fraser	Resources	Internal Governance			
C3846	Leisure Centre Fees and Charges 2020	To implement the contractual requirement for an annual price review for 2020 for the leisure contractor to come into effect from 1st January 2020.	C	01 December 2019			27/11/2019	05/12/19 C				Jim Sweeting	Place	Public Health and Community Wellbeing			
C3847	Proposed Member Induction and Development Programme - 2020/21	To give consideration to, and agree, the proposed Member Development Programme for 2020/21.	C	01 December 2019			27/11/2019	05/12/19 C				Jo Watt	Resources	Internal Governance			
EX3758	Economic Development Strategy	To approve the final version of the Economic	EX	01 December 2019	19/12/19 EX		11/12/2019					Gabrielle Mancini	Place	Economic Development and Planning		No	Yes
EX3742	Proposed Property Investment (Paragraph 3 - information)	To agree to the potential purchase of a property which does not conform with the	EX	01 December 2019	19/12/19 EX		11/12/2019					Richard Turner	People	Finance		Yes	No
EX3714	Key Accountable Performance 2019/20: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council Performance Framework. To provide	EX	01 December 2019	19/12/19 EX		11/12/2019			14/01/2020		Catalin Bogos	Resources	Internal Governance		No	
EX3807	Cultural Strategy	To adopt West Berkshire Council's Cultural Strategy and Action Plan post consultation.	EX	01 December 2019	19/12/19 EX		11/12/2019					Paul James	Place	Public Health and Community Wellbeing			

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EX3808	Scale of staffing reductions as at 31/03/20 and maximum potential cost of redundancies	To provide details of potential redundancies and deletion of unoccupied FTE and to approve the maximum (worst case) level with	EX	01 December 2019	19/12/19 EX		11/12/2019					Robert O'Reilly	Resources	Internal Governance			
EX3840	Environment Strategy	To approve the Council's Environment Strategy.	EX	01 December 2019	19/12/19 EX		11/12/2019					Paul Anstey	Place	Environment			
ID3794	Parking Review Amendment 30	To consider the responses received during statutory consultation	ID	01 December 2019		01/12/2019	tbc					Alex Drysdale	Place	Transport and Countryside			
	New PPP Key Performance Indicators	To approve the Key Performance Indicators	JPPC	01 December 2019							10/12/19 JCCP	Paul Anstey	Place	Environment			
	Air Quality for Information Report	For information to the Committee to update on the PPP Position with Air Quality across all 3 areas	JPPC	01 December 2019							10/12/19 JCCP	Anna Smy	Place	Environment			
	PPP ICT Strategy	To agree the PPP ICT Strategy	JPPC	01 December 2019							10/12/19 JCCP	Anna Smy	Place	Environment			
	Customer Journey Strategy	To agree the PPP Customer Journey Strategy	JPPC	01 December 2019							10/12/19 JCCP	Anna Smy	Place	Environment			
EX3834	Padworth HWRC Opening Hours	To recommend permanent changes to the	EX	01 January 2020	16/01/20 EX		09/10/2019					Jon Winstanley	Place	Transport and Countryside		No	No
	Procurement Strategy – Integrated Sexual Health Service		EX	01 January 2020	16/01/20 EX							Zoe Campbell	Resources	Finance			
EX3743	Proposed Property Investment (Paragraph 3 - information)	To agree to the potential purchase of a property which does not conform with the	EX	01 January 2020	16/01/20 EX		08/01/2020					Richard Turner	People	Finance		Yes	No
EX3784	Final Schools Funding Formula 2020/21	The Council's Executive must agree on an annual basis the school funding formula for	EX	01 January 2020	16/01/20 EX		08/01/2020					Melanie Ellis	Resources	Children, Education & Young People		No	No
ID3699	West Berkshire Council Forward Plan – 4 February 2020 to 31 May 2020	To agree the Forward Plan for the next four months.	ID	01 January 2020		02/01/2020	20/12/2019					Moira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
EX3744	Proposed Property Investment (Paragraph 3 - information relating to financial/business)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 February 2020	13/02/20 EX		06/02/2020					Richard Turner	People	Finance		Yes	No
EX3797	Revenue Financial Performance Report - Q3 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 February 2020	21/11/19 EX		29/08/2018					Melanie Ellis	Resources	Finance		No	
EX3801	Capital Financial Performance Report - Q3 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 February 2020	21/11/19 EX		29/08/2018					Shannon Coleman-Slaughter	Resources	Finance		No	
ID3700	West Berkshire Council Forward Plan – 17 March 2020 to 30 June 2020	To agree the Forward Plan for the next four months.	ID	01 February 2020		13/02/2020	05/02/2020					Moira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of	No	No
GE3637	Financial Statements 2018/19 - Annual Audit Letter	To provide Members with the Final Annual Audit Letter 2018/19 from external auditor. The audit letter summarises the outcome from their audit work at West Berkshire	GE	03 February 2020			24/01/2019		03/02/20 GE			Lesley Flannigan	Resources	Finance		No	Yes